

INTERAGENCY AGREEMENT
(For Multi-Jurisdictional Task Force only)

All multi-jurisdictional task forces must submit a separate agreement with the application.

Each page must be numbered, showing the total number of pages on the signature page.

The head of each participating agency must sign and date the document. Original signature page must be returned with the application.

The agreement must include, at a minimum, IN THE ORDER SHOWN, the following components:

A statement naming the members of the task force. The task force must be composed of at least 2 law enforcement agencies.

A statement that the agencies are entering into the agreement for the purpose of applying for Federal anti-drug abuse funds.

A statement that the agencies intend to fully participate in and share in the management and operations of the project.

A statement that the applicant agency (subgrantee) accepts responsibility for project administrative and financial matters and that it will notify each participating agency when the grant award has been received by subgrantee.

*A statement indicating which agencies will contribute cash match to the project and the dollar amount of such contribution. **(Please state dollar amount of cash match for each agency.)***

A statement detailing the degree of participation and the contributions of all members. Specifically list equipment, manpower, etc.

A statement that the members have selected a Control Group to oversee the management of the task force. The Control Group must comprise at a minimum 3 members with at least one from each agency. The Control Group should be named in the agreement.

A statement that each member will have an equal vote on all matters before the group.

A statement that unanimous consent of the control Group is required to initiate funding of project investigations.

A statement that the Control Group will establish policies to: select cases to be investigated; allocate, focus, and manage project resources; and provide oversight of project investigations.

A statement that the Control Group will meet regularly to establish investigative plans and resource commitments.

A statement that each case approved for investigative funding by the control group will be managed and staffed as appropriate by 2 or more participating agencies.

A statement indicating that if a computer is purchased with grant funds, all member agencies will have access to the computer unless they agree, in writing, otherwise.

A statement explaining how equipment acquired with grant funds will be distributed upon dissolution of the task force or withdrawal by an agency.

A statement detailing the withdrawal procedures to be followed if an agency plans to withdraw. The statement must indicate that LCLE will be notified in writing.

A statement indicating the length of time the agreement shall be binding. This must coincide with grant dates.